



**The Solano County Childcare Planning Council General
Meeting Minutes**

June 22, 2023 - 4:00 P.M.– 5:00 P.M.

MEMBERS PRESENT:

Sabrina Drake, Akon Walker, Kathy Lago, Lilibeth Pinpin, Susan Smith, Anna Mansker

MEMBERS ABSENT:

Andrea Calderon

GUESTS:

Diana Troche, Kathy Hellfeier

STAFF:

Lisa Eckhoff, Senior Director, Early Learning

Juanita Morales, Early Learning Liaison at Solano County Office of Education

Brenda Hernandez, Secretary/Program Analyst at Solano County Office of
Education

| AGENDA ITEM | HIGHLIGHTS/DISCUSSION | ACTION ITEMS |
|-----------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|
| 1. Call to Order | The meeting was called to order at 4:02 P.M. | The meeting was called to order by Sabrina Drake at 4:02 P.M. |
| 2. Public Comment | No public comment | |
| 3. Approval of June 22, 2023 General Meeting Agenda (Action Item) | Approval of the June 22, 2023, agenda was reviewed and motioned for approval with the correction to Akon Walkers name. | Akon Walker moved to approve the agenda and Kathy Lago seconded the motion. The motion was approved |
| 4. Approval of April 27, 2023, General Meeting Minutes (Action Item) | Approval of April 27, 2023, minutes were reviewed and motioned for approval. | Anna Mansker moved to approve the minutes; Susan Smith seconded the motion. The motion was approved. |
| 5. 2023/2024 LPC Calendar (Action Item) | The new dates for the 2023-2024 LPC calendar were presented to the council and were discussed. October 19, 2023 and April 25, 2024 General meeting was moved from 6-7 to 630 -730 so that Child care providers could attend. Community forum March 9, 2024 topics were discussed as some possible topics such as UPK, Trauma informed, special education. The calendar was reviewed and motioned for approval. | Susan Smith moved to approve the LPC calendar and Kathy Lago seconded the motion. The motion was approved. |
| 6. Chair and Vice Chair Nominations and Elections (Action Item) | Susan Smith was nominated for Chair and Anna Mansker was nominated for Vice Chair. There were no other nominations, and Susan Smith and Anna Mansker each accepted their nominations. | Kathy Lago moved to approve the nominations. Lilibeth Pinpin seconded the motion. The motion was approved. |
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| 7. New Members (Action Item) | <p>The council received 3 new member applications; the members reviewed the applications. Andrea Calderon has resigned, and the new members positions being filled would be community representative, public agency and child care provider.</p> | <p>Sabrina Drake moved to accept the new member applications. Kathy Lago Seconded the motion. The motion was approved</p> |
| 8. Coordinator Updates A. Blooming Solano B. AB 1352-Childcare Pilot Expansion C. Zip Code priorities report May 30, 2023 D. Early Childhood Educator of the Year E. Membership-Terms | <ul style="list-style-type: none"> A. Juanita presented to the members that the goal for Blooming Solano was to sign up 20 providers, and they achieved that goal. Both Juanita and Taylor have been able to provide one on one support for the providers. B. AB 1352 child care pilot expansion and it gives counties flexibility in their child care plans and what is available to each county and its ends June 30, 2023. It is currently in legislation to extend it to July 1st, 2025. C. The Zip Code priority report was submitted, all Solano County zip codes fell under priority 1 except 94571 (Rio Vista) which was a priority 2 with less than 150 children unserved. D. The Early Childhood Educator of the year had about 91 nominations submitted, 30 nominees and ultimately 6 winners. The Solano County Office of Education and the LPC are looking forward to continuing the recognition of early educators through this event. E. Juanita went over the LPC membership terms. Under the current bylaw's membership is good for two years. Members that need to renew their membership have been contacted. If the members wish to continue their LPC membership they must submit their membership application by August 1, 2023. | |
| 9. Member spotlight | <p>Lilibeth Pinpin was the member chosen for Member spotlight and she presented to the council the following information: Lilibeth Pinpin is the Director of Innovative programs and Student Success at Solano County Office of Education. She was a high school Biology teacher and started her own Biotechnology Academy class initially at Hogan High school then later moved to Vallejo High. Later on she worked at the Vallejo Unified District office and began working in Early education where she was</p> | |

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| | <p>involved with expanded learning and STEAM. Lilibeth stated that her reason for joining the LPC was that her experience working at the District office, made her realize how much she enjoyed early education.</p> <p>Anna Mansker will be the next person to be on Member Spotlight.</p> | |
| 10. UPK Mixed Delivery Planning Workgroup | <p>Diana reported the purpose of the UPK mixed delivery workgroup is to help expand UPK for every county in all of California. It has been led by the Early Learning staff at Solano County Office of Education along with other staff from other districts. Currently the workgroup is comprised of 18-20 individuals and is still recruiting workgroup members. The last meeting was held on June 1 at Solano Family and Children's Services with the next meeting resuming in August of the following program year. The workgroup is made up of school district representatives, childcare providers, TK Teachers, mental health specialist, child welfare services to name a few The workgroup has come up with ideas on how they envision what a quality UPK classroom could look like such as clean environments, welcoming, play based and developmentally appropriate curriculum. Workgroup members have also presented program services and resources to inform the group of who is participating and how they can contribute to the UPK transition process.</p> | |
| 11. LPC Retreat Topics- Date | <p>The topics for the LPC Retreat on August 28, 2023 were discussed and decided as follows:</p> <ul style="list-style-type: none"> • Brown Act Training • Outreach • Elevator Pitch • Advocacy • Recruitment • Presentations | |
| 12. Adjournment (Action item) | <p>The meeting was adjourned at 5:05 p.m.</p> | <p>Akon Walker moved to end the meeting. Lilibeth Pinpin seconded the motion.</p> |